

Recruitment Interviewer



Job Description

About the job

People who get social care support play an important role in helping us to plan:

- how we run our services every day
- · how we develop our services

The person doing this job will:

- represent Persona at recruitment events
- · be part of interview panels to recruit new staff
- help new Persona staff with their skills and knowledge

About you

You will have experience of getting social care support.

You will want to use what you know to help us find new staff to work at Persona.

You'll have great listening skills.

Skills you need to do the job

We will check that you have these skills when you apply for this job:

Knowledge

 you know about Persona and the services we we offer

Values

you share the Persona values

Skills and Abilities

You:

- are good at communicating with others
- are friendly and approachable
- · can work as part of a team
- have excellent listening skills
- have good organisation skills

What you will do in the job

In this job you will:

- share your experiences of getting social care and talk to other people about Persona
- represent Persona at events in our services and across Bury
- behave professionally with everyone you meet in your job
- be involved in recruitment panels to see if candidates are right for Persona
- support new staff at Persona. You will make sure they have the right skills and knowledge to work with people we support

If you want to apply for this job:

- 1. Ask us for an application form.
- 2. Fill the form in and send it to us. The form will tell you how to send it.
- 3. We will talk to you about the job and invite you to our recruitment event.

Respectful

Enthusiastic

Adaptable

Caring

Honest